

Permian Basin Fair & Exposition
Rules and Regulations Addendum Sheet In-Doors

Fair Dates Hours

Friday	August 30, 2024	05:00pm-12:00am
Saturday	August 31, 2024	12:00pm-12:00am
Sunday	September 01, 2024	12:00pm-11:00pm
Monday	September 02, 2024	12:00pm -11:00pm
Tuesday	September 03, 2024	05:00pm-10:00pm
Wednesday	September 04, 2024	05:00pm-10:00pm
Thursday	September 05, 2024	05:00pm-10:00pm
Friday	September 06, 2024	05:00pm-12:00am
Saturday	September 07, 2024	12:00pm-12:00am
Sunday	September 08, 2024	12:00pm-10:00pm

Set Up Dates & Hrs.

Thursday August 29, 2024 09:00am-08:00pm
Friday August 30, 2024 09:00am-03:00pm

All booths must be set up by 3:00pm Friday. The fair does not have wheeled carts or personnel to assist in setting up your booth. **THE FAIR DOES NOT PROVIDE TABLES OR CHARIS**

Booth Signage

(INSIDE BOOTHS)

One sign will be provided with each booth space. Please be sure the information on your contract is correct. (firm name, etc.) Signs are prepared prior to the fair, so it is necessary that the information is correct. The sign provided is property of the decorator.

Passes

Four (4) Run of the Fair passes will be (issued per Contract). If more passes are needed, they may be purchased for \$3.00 each in the **MAIN TICKET OFFICE**. For your convenience the Fair accepts Cash, Visa, MasterCard, Discover and American Express for purchases. As you check in to set up your booth(s) you passes will be issued and you will be directed to your booth location

Booths

Your side curtains are 3' tall. We ask that you design your booth in a manner that **will not block** your neighbor's visibility to traffic. **ALL BOOTHS MUST BE STAFFED AT ALL TIMES DURING OPERATING HOURS OF THE FAIR. THE FAIR DOES NOT PROVIDE TABLES OR CHARIS**

MOVE-OUT

Sunday 11:00pm to 12:00am
Monday 08:00 am- 12:00pm

BUILDINGS WILL BE SECURED at 12:00am after the Fair closes. No vehicles will be allowed inside the buildings during move-out after the Fair closes. YOU WILL BE ABLE TO GET A VEHICLE CLOSE TO AN OUTSIDE DOOR TO MOVE YOUR BOOTH CONTENTS OUT. THIS IS FOR THE SAFETY AND COURTESY OF ALL VENDORS.

RENTAL/CONTRACT

All exhibitors must sign a contract with the Permian Basin Fair & Exposition for space rental. **Your signed contract and non-refundable deposit must be returned to the fair office with-in 30 days from date of contract, 2024. Space rentals are due in full by May 2, 2024.**

In-Door

ONLY PRE-PREPARED FOOD ITEM SALES ARE ALLOWED INSIDE.

PROHIBITED ITEMS

The following is a partial listing of items that cannot be sold on the grounds of the Permian Basin Fair & Exposition.

1. Pyrotechnical devices
2. Colored hair spray or paint
3. Drug Paraphernalia
4. Stink Bombs
5. Weapons of any kind – including but not limited to:
 - a. Butterfly knives, blow guns, Cross bows, Throwing stars, Nunchakus(nunchucks)
 - b. Cap guns, anything that looks like or resembles a gun or pistol (orange capped items are ok, but please notify fair director of the intent to sell such
 - c. Anything that the fair deems to be inappropriate or unsafe

READ YOUR CONTRACT CAREFULLY- IT CONTAINS RULES AND REGULATIONS NOT SPECIFICALLY MENTIONED IN THIS ADDENDUM